
















# INDEX

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## PARTICULARS

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Request ID: 023726762  
Demande n°:  
Transaction ID: 073408354  
Transaction n°:  
Category ID: CT  
Catégorie:

Province of Ontario  
Province de l'Ontario  
Ministry of Government Services  
Ministère des Services gouvernementaux

Date Report Produced: 2019/10/18  
Document produit le:  
Time Report Produced: 15:20:29  
Imprimé à:

## Certificate of Incorporation Certificat de constitution

This is to certify that

Ceci certifie que

**JK FOUNT (CANADA) INC.**

Ontario Corporation No.

Numéro matricule de la personne morale en  
Ontario

**002722329**

is a corporation incorporated,  
under the laws of the Province of Ontario.

est une société constituée aux termes  
des lois de la province de l'Ontario.

These articles of incorporation  
are effective on

Les présents statuts constitutifs  
entrent en vigueur le

**OCTOBER 18 OCTOBRE, 2019**

*Barbara Rackitt*

Director/Directrice  
Business Corporations Act/Loi sur les sociétés par actions

Government of Sharjah | حكومة الشارقة  
Free Zone Authority | هيئة المنطقة الحرة

مدينة الشارقة للإعلام  
Sharjah Media City

شمس  
Shams

رخصة تجارية | Business License

إسم الشركة / Company Name

جيه كي فاونت ذ م م  
JKFount LLC

نوع التأسيس / Formation Type

شركة ذات مسؤولية محدودة  
Limited Liability Company

إسم التشغيل / Operating Name

جيه كي فاونت ذ م م  
JKFount LLC

العنوان / Address

مدينة الشارقة للإعلام - الشارقة - إ ع م  
Sharjah Media City, Sharjah, UAE

رقم التأسيس / Formation No.

1804566

رقم الرخصة / License No.

1804566.01

تاريخ إنشاء الرخصة / License Formation Date

27-Jun-2018

تاريخ الإنتهاء / Expiry Date

26-Jun-2021

النشاط/الأنشطة / Activity(s)

711 - Architectural and engineering activities and related technical consultancy  
7110 - Architectural and engineering activities and related technical consultancy

711 - الأنشطة المعمارية والهندسية والخدمات الاستشارية الفنية المتصلة بها  
7110 - الأنشطة المعمارية والهندسية والخدمات الاستشارية الفنية المتصلة بها

المدير/المديرون / Manager(s)

Jignesh Manubhai Kagalwala

جيجنيش مانوبهاي كاجالوالا

Verification QR



صادر عن مدينة الشارقة للإعلام - هيئة منطقة حرة وخاضع لكافة القوانين والتنظيمات والفوائد الخاصة بالهيئة:  
Issued by Sharjah Media City - Free Zone Authority and subject to all laws, regulations and rules that belong to the Authority;

وثيقة إلكترونية معتمدة وصادرة بدون توقيع من مدينة الشارقة للإعلام (شمس). لمراجعة صحة البيانات الواردة يرجى زيارة الموقع التالي:  
Approved electronic document issued without signature by Sharjah Media City (Shams). To verify the license kindly visit:  
[https://shams.onbaseonline.com/shams/1701AppNet/docpop/docpop.aspx?clienttype=html&keytype=&KT128\\_0\\_0\\_0=203873755](https://shams.onbaseonline.com/shams/1701AppNet/docpop/docpop.aspx?clienttype=html&keytype=&KT128_0_0_0=203873755)

[03.002.08.1804566.01]

Any alteration or change will void this document.

Page 1 of 1

أي كسب أو تغيير في هذا المستند يلغيه.

Sharjah Media City (Shams)  
P.O. Box 215000  
Sharjah, UAE

مدينة الشارقة للإعلام (شمس)  
صندوق بريد 215000  
الشارقة - الإمارات العربية المتحدة

T: 800 Shams (79767)  
E: info@shams.ae  
W: shams.ae





Paid Up Capital: Dhs. 500,000,000  
Registered under Federal Law No. (6) of 2007  
Certificate No. 14 dated 29<sup>th</sup> December 1984  
Commercial Registration 51814

رأس المال المدفوع: ٥٠٠,٠٠٠,٠٠٠ درهم  
مسجلة طبقاً للقانون الإتحادي رقم (٦) لسنة ٢٠٠٧م  
شهادة رقم ١٤ بتاريخ ٢٩/١٢/١٩٨٤م  
رقم السجل التجاري ٥١٨١٤

### CERTIFICATE OF INSURANCE

We confirm that M/s. JK FOUNT LLC is insured with us under **Professional Indemnity - Annual Policy** as per following details;

Policy No	:	P/04/6004/2019/12
Type/Class	:	Professional Indemnity - Annual Cover
Insured	:	M/s JK Fount LLC
Address	:	Dubai, UAE
Period	:	From: 16/05/2019 to 15/05/2020 Both days inclusive Local standard time at Insured location
Retroactive Date	:	16/05/2019
Trigger	:	Claims Made
Insured's Activity	:	Landscape Architecture – Consultancy
Scope of Cover	:	Design and Supervision
Estimated Annual Fees	:	AED 200,000/-
Territorial Limits	:	GCC
Limit of Indemnity	:	AED 1,000,000 any one claim and AED 5,000,000/- in the aggregate including costs and expenses.
Deductible	:	AED 25,000/- each and every claim including costs and expenses

Coverage evidenced by the certificate is subject to the coverage terms, conditions, limitations and exclusions of the policy and does not act to amend or modify the original policy in any way

This Certificate is issued at the request of the Insured.

For Orient Insurance PJSC

  
Authorised Signatory  
Rd/-



Orient Insurance PJSC (Bur Dubai Branch)  
PO. Box 27966, Dubai, UAE.  
tlf +971 4 335 2100, fax +971 4 335 2015  
e-mail orient@alfutaim.com www.insuranceuae.com



أوريينت للتأمين - شركة مساهمة عامة (فروع بر دبي)  
مس. نوم. ٢٧٩٦٦ دبي - الإمارات  
هاتف ٢٠١٥ ٤٣٣ ٩٧١ و ٢٠١٥ ٣٣٥ ٩٧١  
e-mail orient@alfutaim.com www.insuranceuae.com











Government of Maharashtra  
Form GST REG-25

Certificate of Provisional Registration

1.	GSTIN	27AAPPK3212K1ZL
2.	PAN	AAPPK3212K
3.	Legal Name	JIGNESH MANUBHAI KAGALWALA
4.	Trade name	FOUNT
5.	Registration Details under Existing Law	
	Act	Registration Number
(a)	Service Tax Registration Number	AAPPK3212KSD001
Date	28/06/2017	

# HEALTH AND SAFETY POLICY

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-  We are committed to providing and maintaining a safe and healthy working environment for our employees, visitors, and all people using our premises as a workplace.
-  To ensure a safe and healthy work environment, we will develop and maintain a health and safety management system.
-  Set health and safety objectives and performance criteria for all managers and work areas.
-  Annually review health and safety objectives and managers' performance against these.
-  Actively encourage the accurate and timely reporting and recording of all incidents and injuries.
-  Investigate all reported incidents and injuries to ensure all contributing factors are identified and, where appropriate, plans are developed to take corrective action.
-  Actively encourage people to report any pain or discomfort early on.
-  Provide a treatment and rehabilitation plan that ensures a safe, early and durable return to work.
-  Identify all existing and new hazards and take all practicable steps to eliminate, isolate or minimize the exposure to significant hazard.



A result oriented and competent engineering professional since 1999, over 20 year's of International experience in business development in the Middle East, including top management profit center responsibilities.

Jignesh Kagalwala, is a broadly experienced Aqua scape designer. His interests are in creation of Aqua scape each of which is unique in itself, besides being compatible to people and environment. Mr.Kagalwala holds a Degree in Engineering from the University of Mumbai.

He started his career as The Yas Island Water Park Abu- Dhabi, The Al Ain Zoo- Al Ain Wild Life Park & Resort World Deserts (Including Animal Ponds) in U.A.E. During his tenure of work in U.A.E. he acquired and worked on many of the multi-million dollar projects like the Aqua scape at The Dubai Mall, Dubai Festival City Mall, The Meydan, The Raffles Hotel Dubai, The Taj Grandeur –Dubai, The Yas Island Water Park(Abu-Dhabi), The Sahara Hotel (Mumbai) and many more.

His work will be to provide a platform for execution of a scope of work harmonious to the clients needs while addressing the environmental, architectural, technical and budgetary concerns.



## MISSION

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A world-class aquatic designer / Aqua scape consultant that sets the standard in providing innovative and timeless design coupled with comprehensive and enduring engineering solutions for our development partners.

## SCOPE OF WORK

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### CONCEPT DESIGN :

-  Review of all Relevant Landscape & Architectural Details for Aqua scape works


### SCHEMATIC DESIGN :

-  Finalising various Details of the Aqua scape works, Water & Electrical Demands, Plant room Space requirement and Balancing Tank Size requirement

### DETAIL DESIGN / I.F.C. DESIGNS :

-  Builders Work Layout
-  Installation Details
-  Piping Layout from water feature to plant room Plant room layout
-  Various sectional details with Water proofing details Plant room electrical layout
-  Detailed M.E.P. Specification

### TENDER DESIGN :

-  Detailed Bill of Quantity
-  Prepare and Review Tender Documents



# ONGOING AND ACCOMPLISHED PROJECTS



**FORTUNE 5- DUBAI - UAE,**  
**VE - EXPERTS**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**SHEIKH KHALIFA MOSQUE –**  
**AL AIN- UAE TWAM**  
**AGRICULTURE**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing of water features



**CELESTIAL DREAMS –SURAT- INDIA**  
**DRB RAVANI DEVELOPERS**  
 Scope of work Entire Mechanical, Electrical and Plumbing sub-contracting of the more than 10 Water features, Swimming pool, Jacuzzi and an Interactive Fountain.



**PRIVATE VILLA-DUBAI-UAE**  
**HERALD CONTRACTING**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing of pool & water features



**MAG LIFE CREEK RESORT- DUBAI -UAE**  
**VE - EXPERTS & A++**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing of pool & water features



**TECOM REFURBISHMENT- DUBAI-UAE ICON**  
**CONSULTANT ENGINEERS**  
 A detailed site assessment survey and reporting was done for all the Water Features; Redesigning of Partial features.



**AHAD-DUBAI-UAE**  
**VE - EXPERTS**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing of pool & water features



**LODHA BELMONDO HIGH END CLUB-PUNE-INDIA**  
**LODHA DEVELOPERS**  
 Scope of work - Entire Mechanical, Electrical and Plumbing sub-contracting of the Swimming Pool and Kids pool.



**FUJEIRAH BEACH HOUSE AND VILLAS- FUJEIRAH-UAE**  
**ICON CONSULTANT ENGINEERS**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**LODHA CLARIANT- SPLASH PAD-THANE INDIA**  
**LODHA DEVELOPERS**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing and sub-contracting of the Splash Pad



**SILVERENE TERRACES – MUMBAI-INDIA TALATI AND PANTHAKY ARCHITECTS**  
 Along with the above mentioned scope of work Entire Mechanical, Electrical and Plumbing sub-contracting of the Swimming Pool .



**Mall of Oman - Consultant AECOM**  
 Scope of work - Entire Mechanical, Electrical and Plumbing Designing of water features

# ONGOING AND ACCOMPLISHED PROJECTS



**KINGSTON RESIDENCES (HOLIDAY INN)- DUBAI-UAE**  
**EDGE DESIGN CONSULTANTS**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**PRIVATE LUXURY VILLA-SURAT INDIA**  
**ESSACT PROJECT MANAGEMENTLLP& AAKIRNA PROJECTS.**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**HOTEL REVEIR- DUBAI-UAE**  
**EDGE DESIGN CONSULTANTS**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**Luxury villa pool and community pool for St Ridges , Abu Dhabi**  
 by M/s LMS Landscaping  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of pool & water features



**HILTONGARDENINN&EMBASSY SUITES Dubai, UAE**  
 For **EDGEDESIGNCONSULTANTS**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of Pools



**FOUR SEASON (JEDDAH) FOR OGER INTERNATIONAL**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of water features



**ANSAM PHASE - 2 Abu-Dhabi, UAE**  
 For **BROADWAYMALYAN**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of Pools & Water features



**KING SALAMAN ENERGY PARK**  
 For **Parson Overseas Ltd. (KSA)**  
 Scope of work - Entire Civil, Finishes, Mechanical, Electrical and Plumbing Designing of water features



Marsa Al Arab, Dubai



**SPIRIT OF DUBAI**



**PARK HOTEL CROWN PLAZA at TAJIKISTAN**



**The NDLT Zoo & Theme Park (Oman)- Consultant: ICON**

## ONGOING AND ACCOMPLISHED PROJECTS



Mudon Neighbourhood "M"  
(Dubai) Parsons



AL QASR & MINA A SALAAM  
(Madinat Jumeirah) - LMS



THE AVENUE KHOBER, Saudi  
Arabia - "RAMBOLL



HILTON BY DOUBLE TREE  
JIDDAH KSA

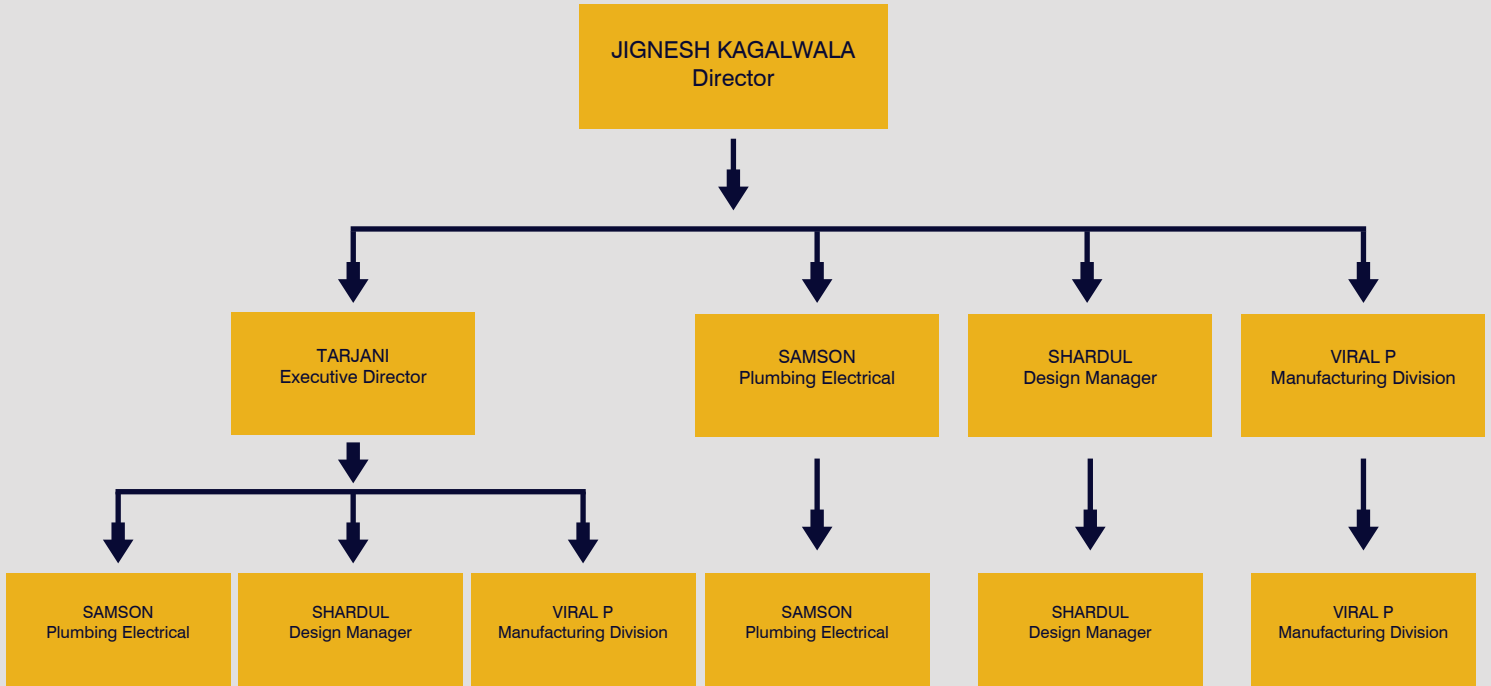


INTERCONTINENTAL  
RESIDENTIAL BUSINESSBAY ,  
DUBAI



MIXED USED BUILDING PLOT  
C11 , ABUDHABI

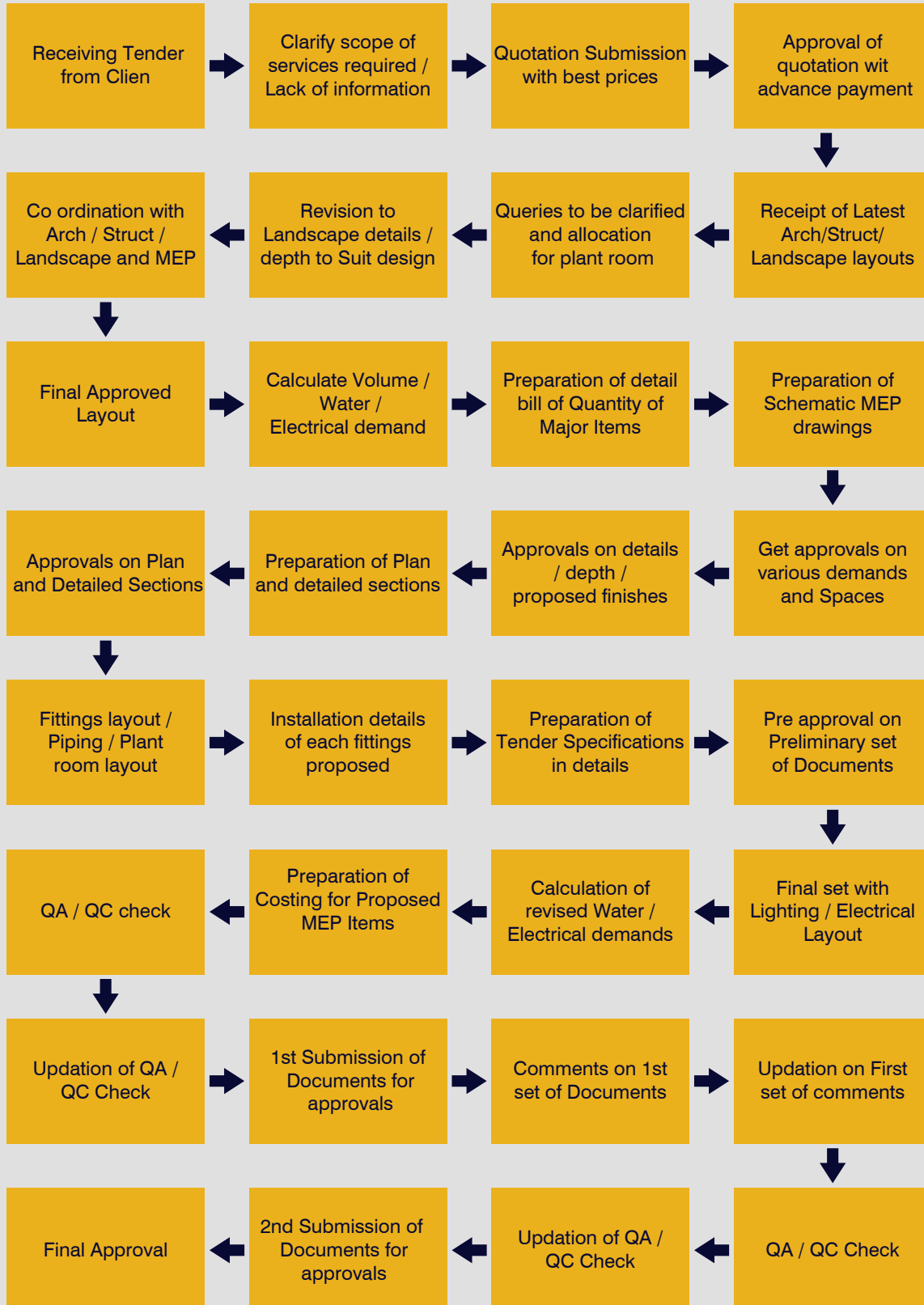
## J K Fount LLC ORGANISATION CHART



## J K Fount LLC ORGANISATION CHART



# METHOD STATEMENT



## QA-QC STANDARDS

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1.1 Drawings are made in paper size AO, A1, A2, A3 and A4.

1.2 Linear dimensions should be expressed in millimeters (mm) on drawings, According to the standard convention of drafting, the unit symbol can be omitted if the requirements are met: a) a note indicating the unit used is displayed in a conspicuous place on the drawing sheet. b) all linear dimensions including those for spot levels and land elevation contours are given in one dimensioning unit only. For easier reading, group the digits in triads on both sides of the decimal marker (e.g., 123 456 789). All dimensions shown in meters must be taken to three decimal places, even when all decimals are zeros (e.g., 1.235, 1.000).

1.3 Volume dimensions should be expressed in:

- a) Cubic meters (m<sup>3</sup>) for volumes of earthwork, excavations, concrete, fluids in large quantities, etc.
- b) Liters (L) for volumes pertaining to containers of fluids. Symbols of these units **MUST ALWAYS BE SHOWN** on the drawings.

### 1.4. SCALES

Preferred Scales Commonly Used for Different Types of Drawings  
Builders work drawings ,  
Piping layout , Plan and sections and Installation details

Scale will vary according to maps used as reference. 1: 10, 1:15, 1:25, 1:50 & 1: 100

### 1.5. List of Drawings / Documents

1. Builders work layout plan and sections.
2. Fitting/Lighting location layout plan
3. Piping schematic diagram
4. Plant room equipment and piping layout
5. Piping layout till plant room
6. Installation details
7. Electrical Schematic diagram
8. Specification
9. Tender Bill of Quantity

# CHECKLIST

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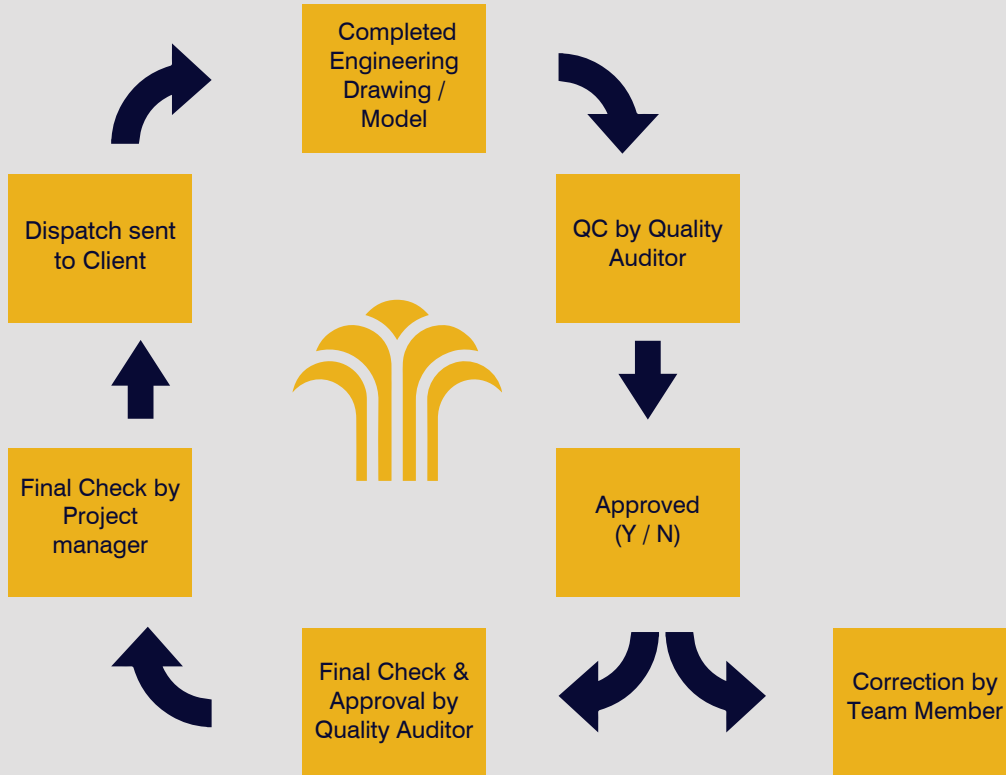
## CHECK TITLE SHEET

- 🔑 Check Scale
- 🔑 Check Revision column
- 🔑 Check Drawing Title
- 🔑 Check Key plan
- 🔑 Check standard notes
- 🔑 Check Client, Consultant and Developer details
- 🔑 Check Setting out layout with reference to grids
- 🔑 Cross check Sizes and depth with Edge details
- 🔑 Check levels and corner details
- 🔑 Check coping stone installation details with detailed sections
- 🔑 Check channel details in coordination with architecture / Structural plan and sections
- 🔑 Check slope and depth as per local Municipality approval and special feature requirement
- 🔑 Cross check quantity of Item listed and as shown in drawing
- 🔑 Locations of Fittings and levels in sections
- 🔑 Sections with respect to fittings
- 🔑 Pipe sizes with respect to flow and velocity
- 🔑 Pipe elevation and levels
- 🔑 Puddle flanges and socket sizes
- 🔑 Valve Quantity / type and size
- 🔑 Water proofing termination details around fittings
- 🔑 Plant room sizes with locations and obstruction within plant room
- 🔑 Plant room Door size and height with location in coordination with Architectural drawings
- 🔑 Plant room ventilation details
- 🔑 Plant room duct and cutouts
- 🔑 Plant room height
- 🔑 Cross piping coordination and rerouting
- 🔑 Filtration set item sections with sizes to suit project and Municipality requirements
- 🔑 Chemical dosing set selection and sizing and installation details
- 🔑 Heating cooling set selection and sizing and installation details

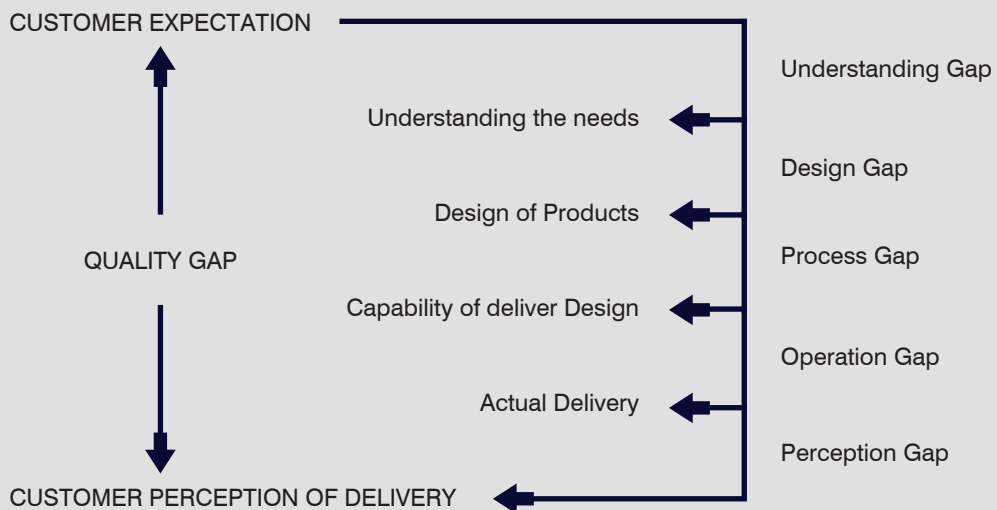


# QUALITY PROCESS CHART

## QUALITY ASSURANCE




## CUSTOMER SATISFACTION




# INTERNAL AUDITOR PROCEDURE

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## APPLICATION

-  This procedure ensures that internal audits are properly planned, and conducted regularly and when problems are identified that need to be investigated.

## OBJECTIVE

-  This procedure explains how to plan and carry out internal audits. Internal audit provides reasonable assurance regarding the achievement of the following: effectiveness and efficiency of procedures compliance with the quality policy quality assurance improvement.

## RESPONSIBILITIES

-  The Auditor is responsible for the following internal audit procedures:
  - Working with the Director to:
    - Develop appropriate methodologies and objectives;
    - Coordinate the preparation of annual and long-range internal audit plans;
    - Establish documented standards for the conduct, documentation and reporting of audit, consultation and investigation activities.
  - Instigating a timely follow-up to assess whether appropriate actions have been taken on reported audit findings.
  - Coordinating the development and archiving of model audit programs to avoid duplication of efforts.
    - o planned audit efforts;
    - o significant audit and investigation findings of mutual interest and concern;
    - o audit reports issued;
    - o development of improved audit techniques / technologies.
  - Being mindful of Audit Group appropriate role versus the role of management and actively promoting and advocating a sound system of internal controls in support of operational effectiveness and efficiency objectives.

## INTERNAL AUDITOR PROCEDURE


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2. The Quality Manager has the responsibility and sets the requirements for:


- Planning
- Conducting audits
- Reporting results and maintaining records.

3. The management responsible for the area being audited ensures that actions are taken, without undue delay, to eliminate detected non conformities and their causes.

## AUDITING PROCEDURE

-  1. Establish a checklist in accordance with standards established for the internal audit program.
- 2. Conduct audit, consultation and investigation activities as planned.
- 3. Go through the pre-established checklist.

## REPORTS

-  1. Provides formal reports to the Director on audit, and at other times as requested.
- 2. Meets with the Director to discuss audit matters of concern, to provide information on internal audit initiatives, and to promote consistency of internal audit oversight.



**J K Fount (Canada) INC.**  
**J K Fount LLC**  
Aquatic Designers

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Mississauga, Ontario, CANADA.  
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GCC Office : JKFOUNT LLC.  
P.O.Box: 46055,  
Dubai U.A.E  
Tel. : +971523642786  
+971527799272

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Borivali West,  
Mumbai, INDIA.  
Tel. : +91 8879111786

**jk@jkfount.com • jkFount@gmail.com • www.Fountjk.com**

